

Volunteer Role Profile

Role Title:	Counsellor/Psychotherapist
Responsible to:	Therapies Suite lead
Role Purpose:	To provide counselling or psychotherapy (dependent on qualification) on an out-patient basis both on and off-site
Hours:	Voluntary/part-time
Key Tasks:	To provide a confidential counselling/psychotherapy service
Skills and Qualities Required:	<ul style="list-style-type: none"> • Registration with BACP, UKCP, HCPC or equivalent • Able to work effectively within a multi professional team • Able to work independently with a variety of complex clients • Able to work off-site on an autonomous basis • Able to manage own caseload effectively • To have obtained a significant number of hours of counselling and personal therapy
Key Elements of the Role	<ul style="list-style-type: none"> • Provide assessment and therapeutic intervention for clients with a variety of complex issues • To work within the code of ethics of an appropriate registering body • To maintain accurate electronic records of assessment, risk assessment and ongoing client work • To be aware of own competency and to refer clients on to appropriate agencies when appropriate • To liaise effectively with statutory services i.e. GP, CMHT if required • To participate in monthly team meetings and peer supervision groups • To create and maintain effective working relationships with the rest of the counselling/psychotherapy team • To have a good understanding of assessment, risk assessment and safeguarding procedures • To be aware of the Data Protection Act and Health and Safety at Work requirements • To ensure compliance with mandatory training • To take responsibility to ensure awareness of national guidance within the counselling/psychotherapy field

We ask you

- To give reasonable notice when possible if you are not able to come in
- To read and sign the joining documents
- To read the Volunteer Policy and follow all procedures given within it
- To work within the required Health and Safety Guidelines
- To attend relevant training and team meetings where required
- To advise your manager of any difficulties concerning your volunteering

It is essential that all volunteers are in sympathy with and are able to reflect the aims of the Trust as detailed on the Application Form.

This role profile is not intended to create any contractual relationship and the arrangement may be ended at any time at the discretion of either party. Neither of us intends any employment relationship to be created either now or at any time in the future.